

2nd Decennial Committee Meeting Summary

Design Perspectives assisted with the facilitation of the 2nd Decennial Committee Meeting on the evening of June 11, 2024. There were 7 Committee members that participated in the meeting. The following highlights the discussion from the during the meeting.

Attendance:

- James (Jim) Cirrincione – Park Board
- Matt Krull – Park Board
- Brian Perkovich – Park Board
- LeAnn Kilarski – Park Board
- Arda Kutlu – Resident
- Walt Knake – Executive Director
- Tod Stanton - Consultant

Introductions & Roll Call completed.

Pledge of Allegiance was conducted.

Approved Minutes from November 7, 2023.

Tod Stanton then proceeded to cover any old business discussion and referenced the list of documents that were provided to the committee.

A short follow-up question was proposed to the Committee members that asked for ways the Park District can be more efficient in its operations. The responses included:

- Joint purchasing coop, to purchase equipment.
- Cost share with Recreation Department for events in the parks and combined events.
- Review user agreements and see through to the end.
- Establish guidelines as to how the Park District chooses various park aspects, i.e., (surveying, town halls, committees, etc.).
- Eliminate the bureaucracy with the Village's oversight of Park District projects such as the pickleball center.
- Website improvements.
- Quantifying work done by operations for public information.
- Utilize AI & technology.

Under new business, requested the board to review the key agreements between the Park District before the next meeting.

Items for discussion included the following:

- Prepare a formal public participation ordinance for Park Board adoption.
- Develop a simple operations scorecard for public knowledge.
- Look to include a public survey for park projects with a public meeting in the park.
- Utilize technology, including AI, for public messaging.

A series of brief questions asked to the Committee members that included the following:

Question 1: What improvements to the Public Participation process as it relates to matters of public interest in the Park District do you suggest?

- Continued use of all social media platforms and being aware of any evolution in that space.
- Maintain current email database of residents.
- Establish a discussion panel for public comments and review issues raised by the public before voting.
- Surveys
- Emails
- Social Media
- Phone Logs (Keep track of suggestions made via phone)
- Community Partners – keep updated with current projects, etc.
- Perform surveys on minor project features before implementation.
- Kids Feedback (school sessions)

The next question centered on agenda building for the next meeting.

Question 1: What do you want to cover at the third and final meeting?

- Three things we can improve as it relates to service agreements.
- Three things we can identify as not efficient within our processes.
- Reviewing ordinances.
- Benchmark best practices from other park districts.
- User group agreements and how they came about.
- Benchmark ordinances from other Park Districts that we could adopt.

A short three question survey was handed out to Committee members to complete:

The answers to the questions are as follows:

Question 1: Which areas below can the Park District improve upon? (Choose all that apply)

Communication	1
Customer Service	1
Facilities (Buildings)	0
Fees	1
Parks (Outdoor Areas)	1
Programs	1
Taxes	0
Transparency	0
Partnerships	1
Other	0

Question 2: How likely would you be to recommend the Park District to a friend, family member or neighbor?

The responses were all 10's.

Question 3: Please list additional resources the Park District needs to operate as efficiently as possible to deliver on its mission?

- Figure out alternatives for funding projects, other than tax increases.
- Additional revenue / grant funding.
- Best practices from other Park Districts.
- More tax revenue, grants, etc.