

**Board of Commissioners- Regular Meeting
Western Springs Park District
4400 Central Ave, Western Springs, IL 60558
September 10, 2024 – 7 PM**



- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Commissioners
- IV. Approve Minutes – Regular Board Meeting of 7/9/2024
- V. Citizens to be Heard – Pickleball Scheduling
- VI. Approve the July & August 2024 Financial Reports
- VII. Village of Western Springs Update
- VIII. Matters from the Executive Director
- IX. Matters from the Commissioners
- X. Motion For Closed Session – Section 5 ILCS 120/2(c)(6)2(c); “Purchase or lease of real property & The Setting of Price”, 5 ILCS 120/2(c)(6); “The purchase or lease of real property for the use of the public body, including meetings held to discuss whether a particular parcel should be acquired.”
- XI. Reconvene Regular Meeting
- XII. Adjournment

The Western Springs Park District provides quality parks and facilities that draw people together for outdoor recreation, fitness and play and preserves open spaces for present and future generations. Our mission is guided by these values:
Safety, Sustainability, Cleanliness, Comfort, and Inclusion

**Minutes of the Western Springs Park Board
Regular Board of Commissioners Meeting
Held on July 9, 2024**



President Cirrincione called the regular meeting to order at 7:00 PM.

Pledge of Allegiance

Board Members Present:

President Cirrincione
Vice President Ryan
Treasurer Lagler
Commissioner Kilarski
Commissioner Krull
Commissioner Perkovich
Commissioner Stolz

Board Members Absent:

None

Staff Present:

Walt Knake – Executive Director
Barb Kartzmark – Manager, Community Relationships and Events
Superintendent – Dennis Conway
Bill Raftery - Foreman
Kim Rasulo – Board Secretary

Others Present:

Lisa Sher – LaGrange Resident (Simon Scholarship Committee)
Nicky Abbs (Simon Scholarship Presenter)
Liz Van Tassel – LaGrange Resident (Simon Scholarship Presenter)
Melissa Blouin (Simon Scholarship Recipient)
Theo Bourgeois (Simon Scholarship Recipient)
Mason Mazzone (Simon Scholarship Recipient)
Scarlette Rahman (Simon Scholarship Recipient)
Gina & Bill Blouin (Simon Scholarship)
Jennifer Bourgeois (Simon Scholarship)
Kathy Mazzone (Simon Scholarship)
Maddy Mazzone ((Simon Scholarship)
Matt & Natalie Piacente (Simon Scholarship)
Tom Scaletta (Simon Scholarship)
Tom & Stephanie Scarp (Simon Scholarship)
Laura Broadnax – McClure Principal (Volunteer Recognition Committee)
Steve Ward (Volunteer Recipient)
Arda Kutlu -FOTPF Secretary and Western Springs Resident
Jeff Thiede – WSLP President and Western Springs Resident

A. Minutes

July 9, 2024 - Regular Meeting

MOTION: President Cirrincione called for a motion to approve the minutes of the June 11, 2024, Regular Meeting Minutes. Commissioner Krull motioned to approve, seconded by Commissioner Kilarski.

Voice Vote:

7 Ayes, 0-Nays

ALL IN FAVOR, MOTION CARRIED.

B. Citizens To Be Heard

Simon Memorial Recipients

Lisa Sher introduced the recipients and presenters of the Simon Memorial Scholarship. The following recipients were presented with the scholarship as:

- Melissa Blouin presented by Tom Scaletta
- Theo Bourgeois presented by Liz Van Tassel
- Mason Mazzone presented by Nicky Abbs
- Scarlett Rahman presented by Matt Piacente

Volunteer Recognition Awards – 2nd Quarter

- Matt Krull presented the Volunteer Recognition award to Steve Ward, Western Springs resident, for his continued impact and contributions to the park district and baseball groups.
- Leann Kilarski presented the Volunteer Recognition award to Beth Ryan, Park Board Vice President and Western Springs resident, for her endless hours of support and assistance at the Centennial Celebration.

C. Financial Report

President Cirrincione moved to discuss the June 2024, financial report. Executive Director Knake gave a recap of the financial report for June 2024.

MOTION: President Cirrincione called for a motion to approve the June 2024 financial report. Commissioner Stolz motioned to approve, seconded by Commissioner Kilarski.

Voice Vote:

7 Ayes, 0-Nays

ALL IN FAVOR, MOTION CARRIED.

D. Matters from the Executive Director

Executive Director Knake reported on the following items:

1. Rotarian Pickleball Center Fund Drive:

- Construction is underway.
- Construction Parking Plan is available here: [Parking Plan](#)

2. Environmental & Organics:

- A test of organics is underway at Sereda Park. We will continue to monitor the condition of the park and meet with the committee regularly. It is a three-year process to realize the success of organics.

3. Operations:

- The Springdale IGA agreement has been developed to renovate and install stormwater drainage at Springdale to eliminate the flooding. The commissioners have the report for review and approval at the 9/10/24 Board Meeting.
- Harvest Fest 2024 planning is well underway. Barb Kartzmark is meeting regularly with WSBA and the Recreation Department to ensure a smooth and fun event! Sponsorship donations are about \$12,000.
- Volunteer Recognition is in its 2nd quarter and is designed to recognize those residents who have made a significant impact helping the Park District succeed.
- Safety Incident – on June 26th a summer employee was involved in an accident working with a gas-powered hedge trimmer. The employee required six stitches and is back at work. Immediate measures

have been implemented and all employees will be required to wear chaps when operating the hedge trimmer.

4. **Updated Annual Report** is now complete and available on our website - [2023 Annual Report](#)
5. **Social Media Report** – The park district works with Rytech who help develop our social media campaign to build our brand. The report provided analyzes the overall digital marketing efforts. The park district also sends out an annual survey for the residents to provide feedback. You can access the Social Media report here: [Social Media Summary](#)
6. **OSLAD 25** – The district will apply for a 50% matching grant, and we are looking for a few volunteers to assist with the process.
7. **Field Scheduling Meeting** – The scheduling for all the WSPD fields, courts and picnics is being managed by Barb Kartzmark. There will be a meeting on July 11th with the user groups to work through any concerns.

E. Matters from Commissioners –

Commissioner Krull asked about the Harvest Fest. Barb Kartzmark summarized the details sharing that a fireworks show would round out the event, which will be held on September 7th from 2PM to 10PM and Spring Rock Park.

Commissioner Stolz asked about the cost of the organic program. Director Knake said the cost is less than expected and fundraising will be required for years two and three. Commissioner Stolz also inquired about the softball field at Spring Rock Park and Director Knake said that could be included in the OSLAD grant.

Commissioner Kilarski congratulated the Scholarship recipients.

Treasurer Lagler raised the possibility of the WSPD purchasing the Western Springs Service Club to combine with the park district. A sub-committee will be established to review the pros and cons and will be reported on in future meetings.

F. August 13th Board Meeting

President Cirrincione requested that the August 13th meeting be vacated and reconvene in September.

MOTION: . Commissioner Krull motioned to vacate the August 13th meeting seconded by Treasurer Lagler.

Voice Vote:

7 Ayes, 0-Nays

ALL IN FAVOR, MOTION CARRIED.

G. Adjournment

MOTION: President Cirrincione called for a motioned to adjourn the regular board meeting. Vice President Ryan motioned to approve, seconded by Commissioner Stolz at 7:38 PM.

Voice Vote:

7-Ayes, 0-Nays

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted, Kim Rasulo, Board Secretary

Draft July 2024 Financial Report					
7 Month YTD vs. Prior Year				24 Budget	Comments
Item	2023	2024	Better (Worse)		
Tax Revenue	444,000	659,000	215,000	920	
Other Revenue	97,000	105,000	8,000	224	
Total revenue	541,000	764,000	223,000	1144	
Expense	495,000	533,000	(38,000)	1081	
Capex	21,000	(23,000)	44,000	124	
Cash plus reserves	1,278,000	1,324,000	46,000	1.2	
General Fund	924,000	663,000	-261000	0.8	
July 2024 Detail					
PRIOR YEAR R/E TAX	Budget	YTD	Month		
PROPERTY TAXES CURRENT	-910,000	-650,014	-175,186		
STATE REPLACEMENT TAX	-10,000	-7,193	-3,830		
RECREATION DEPT USER FEES	-58,000	-	-		
OUTSIDE PROGRAM USER FEES	-47,000	-22,069	-7,159		AYSO/LTSC
EVENTS/PROGRAMS	-20,000	-9,030	-2,580		Picnics
PICNIC PERMITS	-12,000	-5,400	-1,250		
CONCESSION SALES	-5,000	-2,450	-390		Vending
FNBLG/COMM BK INTEREST	-4,000	-4,804	-2,092		
IL FUNDS INTEREST	-1,000	-1,658	-737		
INTEREST OTHER SOURCES	-	-400	-400		
EASEMENT FEE	-18,600	-18,582	-		
OTHER MISCELLANEOUS	-	-2,800	-		
PDRMA AWARD	-1,500	-1,000	-		
DONATIONS	-7,500	-3,600	-		
SPONSORSHIPS	-20,000	-14,495	-7,500		Harvest Fest
PERSONNEL BENEFITS ALLOCATION	-29,000	-18,071	-2,137		
Total 10 CORPORATE FUND	-1,143,600	-761,636	-203,262		
EXECUTIVE DIRECTOR	139,000	80,791	9,499		
SUPT OF PARKS	81,000	50,072	6,048		
FOREMAN	63,000	39,338	4,536		
FULL TIME EMPLOYEE	41,000	23,842	3,043		
MANAGER-COMM RELATIONS/EVENTS	54,000	33,550	3,790		
REG PAY-SEASONAL	1,500	472	168		
SUMMER MAINT EMPLOYEE	18,000	10,633	6,447		
OVERTIME - SUMMER EMPLOYEE	1,000	147	-		
PART TIME EMP-ADMIN	12,000	9,536	809		
PART TIME EMP-MAINT	5,000	740	240		
EMPLOYER-IMRF	29,000	18,071	2,137		
EMPLOYER-FICA	31,786	19,058	2,645		
EMPLOYER - HEALTH INSURANCE	95,000	57,216	7,629		
EMPLOYER DENTAL INSURANCE	3,000	1,643	219		
EMPLOYER - LIFE INSURANCE	1,300	662	88		
CLOTHING ALLOWANCE	1,000	497	-		
TRAINING & EDUCATION	2,000	909	-		
DUES & SUBSCRIPTIONS	5,000	8,132	33		
IT SUPPORT	4,000	2,100	350		
UMPIRES	4,000	-	-		
LEGAL FEES	15,000	-	-		
LEGAL NOTICES	3,000	886	781		Cook County
PRINTING/POSTAGE/SUPPLIES	3,000	1,601	333		
ADVERTISING/PROMOTIONS	3,000	1,300	-		
SPECIAL EVENTS	40,000	5,272	1,155		Umpires
VILLAGE ADMIN. SERVICES	15,000	7,000	3,500		
CONSULTING FEES	25,000	16,990	423		
AWARDS & RECOGNITION	3,000	765	-		
MEDICAL EXAMINATIONS	1,000	-	-		

TIME FORCE	1,000	588	84	
MISCELLANEOUS	14,000	7,871	2,849	Bench
ALL BUILDINGS	14,000	5,866	1,055	Cleaning Supplies
CONCESSION SUPPLIES	5,000	2,199	353	
BASEBALL/SOFTBALL FIELDS	30,000	11,163	-	
TENNIS COURTS	20,000	-	-	
OTHER FIELDS/COURTS	2,000	-	-	
FERTILIZER	40,000	13,107	-	
TRACTORS/TRUCKS	5,000	3,564	-	
OTHER MACHINERY	3,000	4,761	1,182	Golf Cart Repair
PLAYGROUND/PICNIC EQUIP	5,000	2,060	-	
PLAYGROUND SURFACE MAT'L	10,000	-	-	
ASPHALT, CONCRETE, STONE	7,500	573	275	
GASOLINE/OIL	10,000	3,300	-	
CLEANING SUPPLIES/SERVICE	1,000	354	15	
OUTSIDE TREE MAINT	35,000	22,408	-	
REFORESTATION	5,000	-	-	
SMALL TOOLS/EQUIPMENT	1,000	211	64	
SAFETY EQUIPMENT	1,000	296	-	
FERTILIZER SIGNS	1,500	-	-	
OS LAWN MAINT/LANDSCP	65,000	28,355	5,671	
MISCELLANEOUS SUPPLIES/COMM	-	251	35	
Total 1101 CORPORATE FUND	975,586	498,146	65,456	
TELEPHONE	7,000	3,110	520	
HEATING OIL SHOP/GAS	4,000	1,840	67	
ELECTRICITY	15,000	8,127	1,485	
WATER/WASTE SERVICE	40,000	12,636	2,405	
Total 1103 CORPORATE FUND	66,000	25,714	4,477	
COMPUTER EQUIP/SOFTWARE	2,500	4,800	-	
ELECTRICAL UPGRADE	2,500	200	-	
IRRIGATION	2,500	-	-	
DRINKING FOUNTAIN RPLCMNT	2,000	-	-	
PLAYGROUND EQUIPMENT	3,000	-	-	
SIGNAGE	2,000	784	256	
TENNIS COURT REPAIRS	5,000	-	-	
PICNIC TABLES/BENCHES	5,000	-	-	
SPRINGROCK SOCCER FIELDS	10,000	2,885	1,795	Irrigation Repair
ICE RINKS	5,000	-	-	
Total 1104 CORPORATE FUND	39,500	8,669	2,051	
Total 10 CORPORATE FUND	-62,514	-229,108	-131,278	
PRIOR YEAR R/E TAX	-	-2	-	
PROPERTY TAXES CURRENT	-29,000	-20,941	-5,644	
STATE REPLACEMENT TAX	-	-616	-328	
IL FUNDS INTEREST	-	-31	-14	
INTEREST OTHER SOURCES	-	-17	-17	
EMPLOYER - IMRF	29,000	18,071	2,137	
Total 24 IMRF FUND	-	-3,538	-3,867	
Total 24 IMRF FUND	-	-3,538	-3,867	
PRIOR YEAR R/E TAX	-	-1	-	
PROPERTY TAXES CURRENT	-12,000	-8,586	-2,314	
STATE REPLACEMENT TAX	-	-103	-55	
INTEREST OTHER SOURCES	-	-6	-6	
AUDIT	12,000	11,385	-	
Total 26 AUDIT FUND	-	2,689	-2,374	
Total 26 AUDIT FUND	-	2,689	-2,374	
PRIOR YEAR R/E TAX	-	-1	-	
PROPERTY TAXES CURRENT	-22,000	-15,657	-4,220	
STATE REPLACEMENT TAX	-	-616	-328	

IL FUNDS INTEREST	-	-60	-26	
INTEREST OTHER SOURCES	-	-9	-9	
RISK MANAGEMENT PREMIUM	22,000	13,136	6,568	
Total 28 LIABILITY INSURANCE FUND	-	-3,208	1,985	
Total 28 LIABILITY INSURANCE FUND	-	-3,208	1,985	
PRIOR YEAR R/E TAX	-	-10	-	
PROPERTY TAXES CURRENT	-140,000	-99,937	-26,934	
STATE REPLACEMENT TAX	-	-1,747	-930	
IL FUNDS INTEREST	-	-277	-133	
INTEREST OTHER SOURCES	-	-60	-60	
PRINCIPAL - OUTSTANDING BDS	85,000	-	-	
INTEREST - OUTSTANDING BONDS	55,000	19,500	-	
BOND ISSUANCE COSTS	-	825	-	
Total 31 DEBT SERVICE FUND	-	-81,706	-28,058	
Total 31 DEBT SERVICE FUND	-	-81,706	-28,058	
CAPITAL GRANT	-375,000	-55,000	-	
MONEY MARKET INTEREST	-9,000	-9,048	-3,985	
DONATIONS	-435,000	-	-	
SAND PRO	8,700	-	-	
TRACTOR/MOWER/PLOW	9,700	7,881	3,941	
CAP IMPRVMENTS-SPRING ROCK	775,000	30,718	6,932	
Total 40 CAPITAL PROJECT FUND	-25,600	-25,449	6,887	
Total 40 CAPITAL PROJECT FUND	-25,600	-25,449	6,887	
IL FUNDS INTEREST	-	-28	-12	
Total 79 PAYROLL FUND	-	-28	-12	
Total 79 PAYROLL FUND	-	-28	-12	
Revenue Total	-2,165,600	-974,392	-248,278	
Expense Total	2,077,486	634,044	91,561	
Grand Total	-88,114	-340,347	-156,717	

Draft August 2024 Financial Report					
8 Month YTD vs. Prior Year				24 Budget	Comments
Item	2023	2024	Better (Worse)		
Tax Revenue	449,000	841,000	392,000	920	
Other Revenue	117,000	120,000	3,000	224	
Total revenue	566,000	961,000	395,000	1144	
Expense	622,000	675,000	53,000	1081	
Capex	90,000	147,000	57,000	124	
Cash plus reserves	1,112,000	1,252,000	140,000	1.2	
General Fund	924,000	663,000	-261000	0.8	
August 2024 Detail					
ACCOUNT DESCRIPTION	ORIGINAL ESTIM RE	ACTUAL YTD REVENU	ACTUAL MTD REVENUE		
PRIOR YEAR R/E TAX	-	-70	-		
PROPERTY TAXES CURRENT	-910,000	-833,052	-183,038		
STATE REPLACEMENT TAX	-10,000	-7,530	-337		
RECREATION DEPT USER FEES	-58,000	-	-		
OUTSIDE PROGRAM USER FEES	-47,000	-22,474	-405		
EVENTS/PROGRAMS	-20,000	-9,890	-860		
PICNIC PERMITS	-12,000	-6,500	-1,100		
CONCESSION SALES	-5,000	-2,450	-		
FNBLG/COMM BK INTEREST	-4,000	-4,804	-		
IL FUNDS INTEREST	-1,000	-1,915	-257		
INTEREST OTHER SOURCES	-	-400	-		
EASEMENT FEE	-18,600	-18,582	-		
OTHER MISCELLANEOUS	-	-3,550	-750		
PDRMA AWARD	-1,500	-1,000	-		
DONATIONS	-7,500	-3,600	-		
SPONSORSHIPS	-20,000	-24,045	-9,550		Harvest Fest
PERSONNEL BENEFITS ALLOCATION	-29,000	-21,277	-3,206		
Total 10 CORPORATE FUND	-1,143,600	-961,140	-199,503		
EXECUTIVE DIRECTOR	139,000	95,040	14,249		
SUPT OF PARKS	81,000	59,144	9,072		
FOREMAN	63,000	45,608	6,270		
FULL TIME EMPLOYEE	41,000	29,243	5,402		
MANAGER-COMM RELATIONS/EVEN	54,000	38,933	5,383		
REG PAY-SEASONAL	1,500	703	231		
SUMMER MAINT EMPLOYEE	18,000	16,653	6,020		
OVERTIME - SUMMER EMPLOYEE	1,000	231	84		
PART TIME EMP-ADMIN	12,000	10,021	486		
PART TIME EMP-MAINT	5,000	940	200		
EMPLOYER-IMRF	29,000	21,277	3,206		
EMPLOYER-FICA	31,786	22,684	3,626		
EMPLOYER - HEALTH INSURANCE	95,000	68,659	11,443		
EMPLOYER DENTAL INSURANCE	3,000	1,971	329		
EMPLOYER - LIFE INSURANCE	1,300	794	133		
CLOTHING ALLOWANCE	1,000	497	-		
TRAINING & EDUCATION	2,000	909	-		
DUES & SUBSCRIPTIONS	5,000	8,532	400		
IT SUPPORT	4,000	2,800	700		
UMPIRES	4,000	-	-		
LEGAL FEES	15,000	-	-		
LEGAL NOTICES	3,000	886	-		
PRINTING/POSTAGE/SUPPLIES	3,000	1,892	291		
ADVERTISING/PROMOTIONS	3,000	1,300	-		
SPECIAL EVENTS	40,000	29,642	24,370		Harvest Fest
VILLAGE ADMIN. SERVICES	15,000	7,000	-		
CONSULTING FEES	25,000	22,277	5,288		Legal/GHA
AWARDS & RECOGNITION	3,000	765	-		

MEDICAL EXAMINATIONS	1,000	-	-		
TIME FORCE	1,000		672	84	
MISCELLANEOUS	14,000		9,009	1,138	
ALL BUILDINGS	14,000		7,876	2,010	Plumbing
CONCESSION SUPPLIES	5,000		2,199	-	
BASEBALL/SOFTBALL FIELDS	30,000		11,163	-	
TENNIS COURTS	20,000	-	-		
OTHER FIELDS/COURTS	2,000	-	-		
FERTILIZER	40,000		14,239	1,132	
TRACTORS/TRUCKS	5,000		3,587	23	
OTHER MACHINERY	3,000		5,255	493	
PLAYGROUND/PICNIC EQUIP	5,000		2,060	-	
PLAYGROUND SURFACE MAT'L	10,000		6,630	6,630	
ASPHALT, CONCRETE, STONE	7,500		573	-	
GASOLINE/OIL	10,000		5,545	2,245	
CLEANING SUPPLIES/SERVICE	1,000		381	27	
OUTSIDE TREE MAINT	35,000		25,908	3,500	
REFORESTATION	5,000	-	-		
SMALL TOOLS/EQUIPMENT	1,000		211	-	
SAFETY EQUIPMENT	1,000		503	207	
FERTILIZER SIGNS	1,500	-	-		
OS LAWN MAINT/LANDSCP	65,000		42,533	14,178	
MISCELLANEOUS SUPPLIES/COMM	-		251	-	
Total 1101 CORPORATE FUND	975,586		626,994	128,848	
TELEPHONE	7,000		3,988	878	
HEATING OIL SHOP/GAS	4,000		1,966	126	
ELECTRICITY	15,000		10,429	2,302	
WATER/WASTE SERVICE	40,000		21,774	9,137	
Total 1103 CORPORATE FUND	66,000		38,157	12,444	
COMPUTER EQUIP/SOFTWARE	2,500		4,800	-	
ELECTRICAL UPGRADE	2,500		200	-	
IRRIGATION	2,500	-	-		
DRINKING FOUNTAIN RPLCMNT	2,000	-	-		
PLAYGROUND EQUIPMENT	3,000	-	-		
SIGNAGE	2,000		1,025	241	
TENNIS COURT REPAIRS	5,000	-	-		
PICNIC TABLES/BENCHES	5,000	-	-		Irrigation Repair
SPRINGROCK SOCCER FIELDS	10,000		3,620	735	
ICE RINKS	5,000	-	-		
Total 1104 CORPORATE FUND	39,500		9,645	976	
PRIOR YEAR R/E TAX	-		-2	-	
PROPERTY TAXES CURRENT	-29,000		-26,774	-5,833	
STATE REPLACEMENT TAX	-		-645	-29	
IL FUNDS INTEREST	-		-37	-5	
INTEREST OTHER SOURCES	-		-17	-	
EMPLOYER - IMRF	29,000		21,277	3,206	
Total 24 IMRF FUND	-		-6,199	-2,662	
PRIOR YEAR R/E TAX	-		-1	-	
PROPERTY TAXES CURRENT	-12,000		-11,000	-2,414	
STATE REPLACEMENT TAX	-		-108	-5	
INTEREST OTHER SOURCES	-		-6	-	
AUDIT	12,000		11,385	-	
Total 26 AUDIT FUND	-		271	-2,419	
PRIOR YEAR R/E TAX	-		-1	-	
PROPERTY TAXES CURRENT	-22,000		-20,082	-4,425	
STATE REPLACEMENT TAX	-		-645	-29	
IL FUNDS INTEREST	-		-70	-10	
INTEREST OTHER SOURCES	-		-9	-	

RISK MANAGEMENT PREMIUM	22,000	13,136	-		
Total 28 LIABILITY INSURANCE FUND	-	-7,672	-4,464		
PRIOR YEAR R/E TAX	-	-10	-		
PROPERTY TAXES CURRENT	-140,000	-128,097	-28,160		
STATE REPLACEMENT TAX	-	-1,829	-82		
IL FUNDS INTEREST	-	-331	-54		
INTEREST OTHER SOURCES	-	-60	-		
PRINCIPAL - OUTSTANDING BDS	85,000	-	-		
INTEREST - OUTSTANDING BONDS	55,000	19,500	-		
BOND ISSUANCE COSTS	-	825	-		
Total 31 DEBT SERVICE FUND	-	-110,002	-28,296		
Total 31 DEBT SERVICE FUND	-	-110,002	-28,296		
CAPITAL GRANT	-375,000	-70,143	-15,143		
MONEY MARKET INTEREST	-9,000	-9,048	-		
DONATIONS	-435,000	-	-		
SAND PRO	8,700	-	-		
TRACTOR/MOWER/PLOW	9,700	7,881	-		
CAP IMPRVMENTS-SPRING ROCK	775,000	217,863	187,145		PB
Total 40 CAPITAL PROJECT FUND	-25,600	146,554	172,003		
Total 40 CAPITAL PROJECT FUND	-25,600	146,554	172,003		
Revenue Total	-2,165,600	-1,230,083	-255,692		
Expense Total	2,077,486	966,663	332,619		
Grand Total	-88,114	-263,420	76,927		

Proposed Pickleball Court Scheduling 2025

Please see my proposal for Springrock (and Northeast and Ridge Acres) regarding rotations, scheduling and reservations below, as requested. Obviously, feel free to make any modifications you see fit.

In terms of rotations, this captures the paddle up system we discussed that should allow players to paddle up with similar level players at any given time that they arrive at the courts. Great layout of the court design allows us to put such a rotation system in place - where most other courts in our area simply cannot utilize such a system due to layout and entrance/rotation limitations.

In terms of schedule, it is basically a hybrid that reduces open play times at northeast and ridge acres by about 50%, while trying to maintain equality in between skill levels (all skill levels have time assigned time slots at new courts including beginners), without causing any noticeable time loss to any group in aggregate. In addition - it keeps the scheduling at new courts relatively light (24 of 98 hours scheduled) - which is VERY important in my opinion. Finally, I tried to pay attention to start/end times to keep an extra play slot (early or late) as well - i.e. if open play starts at 8:30 am, other folks will have the ability to play between sunrise and 8:30 am if they would like, and similar idea after 7:30 pm.

In terms of reservations (see general rules last bullet), the proposal limits reservations to 2 courts and keeps all courts to players during scheduled open play times (see scheduled open play times - first bullet). Obviously, you and Barb can make the call on how many reservations can be allowed at any given time. Even though maybe allowing up to 4 reservations at any given time might be ok, highly recommend not allowing any reservations during scheduled times and not allowing more than 4 courts to be reserved at any given time. Also, I hear one issue with other locations that allow reservations is a single individual having the ability to reserve multiple courts at any given time - would be great if we could prevent that for our parks.

I discussed this hybrid proposal with some folks that have the general pulse of the advanced group - and I believe they seem to be in agreement. Some folks may push for the full schedule of Northeast to be ported over to Spring Rock as is, and have some of the ridge acres ported over to Northeast - which in my opinion can be problematic. That being said - if this is how we decide to move forward due to other considerations - we will make that work as well.

On a final note - whatever we put in motion - we can basically try out later this fall and early next summer - and would be great if we can get together again before the board meeting on June 10, 2025 (either in the form of a public meeting or in the form of a subcommittee meeting) and discuss what has been working well and what might be tweaked further.

Western Springs – Spring Rock Park Pickleball Rules (Proposal)

General Rules

- Courts are for pickleball only.
- Hours of operation: 6 am – 10 pm
- Scheduled open play times: See below for scheduled open play times - where players have the opportunity to play with other players of similar skill levels.
- Exercise courtesy, respect, and good sportsmanship at all times. Violators can be asked to leave the courts.
- Proper attire is required: shoes with non-marking soles, shorts, athletic pants, skirt, and shirt.
- No animals, bicycles, skateboards, rollerblades, roller skates, or scooters on the courts.
- No chairs, tables, or anything that can mark the surface on the courts.
- No private or group lessons are permitted on the courts without prior authorization from the Park District.
- Courts #1 and #2 can be reserved via Park District. Any reservations or scheduled events take priority.

Court Rules

- If courts are not full/reserved/scheduled for open play, any group of players may choose to play together without rotating.
- If courts are full or scheduled for open play:
 1. Hang paddles by the entrance of each court to indicate you would like to rotate in on that court for the next game.
 2. Courts are open play, games go to 11, win by 2.
 3. Less than 4 paddles on any court waiting – 2 in 2 out, winners split (challenge courts #7 and #8 - winners can stay together).
 4. 4 paddles or more on any court waiting – 4 in 4 out (unless all courts have paddles waiting - please refrain from putting 4 paddles together and spread out as much as possible).
 5. Game/skill level increases as you walk west from the archway entrance (i.e. courts #7 and #8 have the most competitive level of play at any given time). Please try to match your level of play based on observing ongoing games.

Scheduled Open Play Times

Following 2-hour slots time slots are set aside for designated skill levels, with no reservations allowed at these times.

- Advanced (4.0 and above): Sunday, Monday, Wednesday, Thursday, 8:30 am to 10:30 am
- Intermediate (3.0 - 4.0): Sunday, Monday, Wednesday, Thursday, 12:30 pm to 2:30 pm, Thursday 5:30 pm to 7:30 pm, Saturday 10:30 am to 12:30 pm
- Beginner (3.0 and below): Friday 8:30 am to 10:30 am, Saturday 12:30 pm to 2:30 pm

Addendum:

Proposed reduced schedule times, while reducing traffic from both northeast and ridge acres for neighbors, while keeping overall combined scheduled play times almost identical with the schedule before for all skill levels. Please note that these proposals combine the "Intermediate" and "Advanced Beginner" groups together as "Intermediate" going forward, as players in those 2 skill groups are almost identical in terms of overall gameplay - and beginner/intermediate/advanced skill level differentiation is sufficient for practical purposes.

- Northeast Schedule Proposal - modified after Spring Rock Opening:
- Advanced: Tuesday, Friday, Saturday 8:30 to 11:00 am
- Intermediate: Tuesday, Friday, and Saturday 12:30 pm to 3:00 pm, Tuesday 6 pm to dusk
- Beginner: Thursday 6 pm to dusk
- Ridge Acres Schedule Proposal - modified after Spring Rock Opening:
- Beginner: Monday, Wednesday 8:30 to 10:30 am, Tuesday, Sunday 1:00 pm to 3:00 pm

Matters from the WSPD Executive Director 9/10/24

1. **Rotarian Pickleball Center Find Drive:**

- Construction in process, completion in October weather dependent.
- Construction Parking Plan - [Parking Plan](#)

2. **Environmental & Organics:**

Ryan Anderson's presentation can be viewed at this link - [IPM - Sereda Park Presentation](#). Soil test results [here](#).

Next steps this Fall:

- Aeration
- Overseed
- Organic Fertilization/No Herbicides
- Continue to Monitor

3. **Operations:**

- The USTA Midwest Aging Infrastructure Taskforce is excited to share that we have confirmed WSPD 100% award eligibility. Our facility has officially been selected to receive the funding per our application dated September 4, 2024. The USTA Midwest Section will be sending \$8,125.
- Harvest Fest 2024 at Spring Rock Park, Saturday! 9/7/24 – donation pledges thus far - \$21,000.00
- Volunteer Recognition - Western Springs Park District’s 2024 Volunteer Recognition Program is in full swing! Volunteers will be nominated through this program, and the winners will be honored with an award each quarter. An overall "Volunteer of the Year" award will be presented annually. A year-end ceremony will celebrate all volunteers, winners, and nominees. The award recipients have been chosen based on their cumulative impact and significant contributions throughout 2023 - [Volunteers](#)

4. **Social Media Report – [here](#): YTD Metrics:**

- Impressions -134,000
- Engagements – 4,000
- Clicks - 104
- Total Audience – 4,400
- Increase - 232

5. **2025 Budget Draft – [here](#). Significant changes:**

2024 Proposed Budget (\$1000)			
Year	2024	2025	Change
Revenues	1144	1140	-4
Expenses	1082	1096	14
Capital	-26	71	96
Changes			
Tax Rev	920	1010	90
CPF	75	100	25
IMRF	29	19	-10
Expense			
Comp	569	579	10
Ice Rinks	5	0	-5
Bobcat	0	8	8
legal	20	25	5
Truck	0	3	3
Other			-7
Capital			
Grants/Dc	819	350	-460
SRP	793	20	-773
CPF	0	-100	-100
FH	0	475	475
Truck/Car	0	26	26
Net	-26	71	96

6. **D101 User Fee Agreement** - Jim Cirrincione will be meeting with D101 President Caitlin to discuss fees, find [talking points here](#).

- Following our recent discussions, we think that D101 is getting a great value for \$15,000. Also, many school districts enter into various contractual arrangements with park districts, including monetary reimbursement.
- We recommend we sit down again and hash out an agreement. If our next meeting is unsuccessful, perhaps we go to a fee-based process; draft easements where applicable, invoice for field repair, etc.
- Just thinking out loud but I sure hope we can arrive at a mutually agreeable solution.
- Let me know a good time to meet.
- Past/Current fees and services provided at no charge(N/C):
 1. Temporary easement for outside classes
 2. Parking lot lease – Forest Hills (\$100) – this will be updated to reflect the current appraised value
 3. Escalation of OSLAD 25 North Playground
 4. N/C for excessive field damage at Forest Hills, Laidlaw & Field Park
 5. N/C to repair baseball diamonds at Field Park, Forest Hills, and Laidlaw
 6. N/C to install ‘Buddy Benches’
 7. N/C for field use at Spring Rock Park
 8. N/C to install Tetherball (2) at Forest Hills
 9. N/C for use of softball fields
 10. Snow plowing at Forest Hills
 11. N/C for Core Board installation
 12. N/C for Year-end celebrations held in Parks
 13. N/C for Gaga Pit easements at Forest Hills & Field Park
 14. N/C for Forest Hills Comcast Easement

We are committed to continuing our excellent relationship however considering the value added it is vital that we arrive at a mutually agreeable solution. See the redlined document changes - [Redlined Agreement](#).

7. **OSLAD 25**—The district will apply for a 50% matching grant to fund the Forest Hills North Playground Renovation (\$500K). Deadline is 9/13/24.

